In your club account, choose <u>View profile</u> in the top right. This takes you to your profile page of information, but also a button to renew your membership and a notice about your Balance at the bottom:

Click on <u>Renew to 01 Jan 2023</u> to get to Membership renewal

Change any profile details (name, email, etc) then click <u>Update and next</u> to get to first payment page:

Click on Pay online to arrive at next payment page:

From this page, hit 'back' IN THE BROWSER (not cancel). A balance due should appear at the bottom right that reflects your unused credits minus the cost of the membership (in this case there was a $25 credit that was decremented to a balance due of $25 to pay for the membership):

Click on View/Pay invoice to get to this view:

Click on balance due: $25.00 at bottom right
This pulls up a list of your recent transactions:

*Make sure that the new charge and the credit are both selected with a check mark ✓ and that the balance due (2 items) shows the correct amount of $25 due.
*Click on Pay online under the credit card logos.

*Arrive again at the payment page and proceed with payment by clicking Pay $25.00 (USD)

San Carlos Tennis Club
https://sancarlostennisclub.memberlodge.com/

Select payment method

◉ VISA Visa **2775 Remove
○ Other card

Details

Invoice #13672 $25.00

• Membership renewal.
  Level: Adult. Renew to
  01 Jan 2023

Total amount: $25.00
                                         (USD)

protected by reCAPTCHA
Privacy · Terms

Cancel   Pay $25.00 (USD)